HIRALAL BHAKAT COLLEGE NALHATI, BIRBHUM, WEST BENGAL, PIN 731220Estd. 1986 (Affiliated to the University of Burdwan and Re-accredited byNAAC) Phone:03465255254Email: hbcollege@gmail.comWebsite:www.hbcnht.in

Ref No.:

Date: 23/08/2020

## Notice

It is hereby notified for all concerned that the Department of English, Hiralal Bhakat College, Nalhati, Birbhum is going to start a Two-week Online Certificate Course (01/09/2020 to 15/09/2020) on Communicative English to improve the reading, writing and speaking skill in Functional English. The Course details is attached with this notice. The interested candidates are hereby requested to join the Online Counselling Session through Google Meet on the given date.

Jahon S

Signature of Principal/TIC



Teacher- in- Charge Hiralal Bhakat College Nalhati, Birbhum

# A TWO-WEEK ONLINE CERTIFICATE COURSE ON SPOKEN ENGLISH

ORGANISED BY DEPARTMENT OF ENGLISH AND IQAC COORDINATOR OF HIRALAL BHAKAT COLLEGE, NALHATI, BIRBHUM

Date: 01/09/2020 to 15/09/2020 Time: :02:00 pm to 03:00 pm Platform: Google meet



hbcollege@gmail.com

7RPV+H4R, Nalhati, West Bengal 731220, India

HIRALAL BHAKAT COLLEGE NALHATI, BIRBHUM



Organizing Committee: Convenor: Suddhasattwa Bannerjee, Assistant Professor, Department of English, Hiralal Bhakat College Chairperson: Dr. Gautam Sen, TIC, Associate Professor, Department of English, Hiralal Bhakat College

**Faculty-Membe** Dr. Gautam Sen, Associate Professor. **Department of English** Hiralal bhakat Co Dr. Suddhasattwa nnerjee Assistant Professor of English, **Hiralal Bhakat/Col** Smt. Sudipta Sing **Assistant Profe** Department of En **Hiralal Bhakat** Smt. Debarati C aculty, Department of English

Hiralal Bhakat Colleg

#### HIRALAL BHAKAT COLLEGE

#### NALHATI, BIRBHUM

#### **A Brief Report**

on

# A TWO-WEEK ONLINE CERTIFICATE COURSE ON SPOKEN ENGLISH

### ORGANISED BY DEPARTMENT OF ENGLISH AND IQAC CO-ORDINATOR OF HIRALAL BHAKAT COLLEGE, NALHATI, BIRBHUM.

Title: A Two-week Online Certificate Course on Spoken English.

Date: 01/09/2020 to 15/09/2020

Time:02:00pm to 03:00pm

Venue: Google Meet, Hiralal Bhakat College.

#### **Organizing Committee:**

**Convenor**: Suddhasattwa Bannerjee, Assistant Professor, Department of English, Hiralal Bhakat College.

**Chairperson:** Dr. Gautam Sen, TIC, Associate Professor, Department of English, Hiralal Bhakat College.

#### **Faculty-Members:**

Dr. Gautam Sen, Associate Professor, Department of English, Hiralal Bhakat College.

Dr.Suddhasattwa Bannerjee, Assistant Professor, Department of English, Hiralal Bhakat College.

Smt. Sudipta Singha, Assistant Professor, Department of English ,HiralalBhakat College.

Smt. Debarati Chatterjee, Guest faculty, Department of English, Hiralal Bhakat College.



Participants' Details: 4 Faculty Members, 42 Students.

**Objective:** The course aimed to enhance participants' communication skills in English through various interactive activities, practical exercises, and workshops.

#### **Details:**

From 01/09/2020 to 15/09/2020, a two-week online Certificate Course on Spoken English was successfully conducted at Hiralal Bhakat College by the Department of English.The course aimed to provide participants with comprehensive training in spoken English to enhance their communication skills and confidence in using the language effectively.Each day of the course focused on a specific theme to ensure comprehensive skill development.The course spanned two weeks and covered various aspects of spoken English, including pronunciation, vocabulary expansion, grammar, fluency development, and public speaking practice. The course was designed to cater to participants with varying levels of proficiency in English, from beginners to intermediate learners.

#### Week 1:

#### Day 1-3: Introduction to Spoken English

Participants were introduced to the basics of spoken English, focusing on pronunciation, common phrases, and greetings. Interactive activities and role-play exercises were used to engage participants and encourage active participation.

#### Day 4-6: Grammar and Vocabulary Building

Sessions were conducted to improve participants' grammar skills through exercises on verb tenses, sentence structure, and common grammar rules. Vocabulary building activities included word games, word association exercises, and practice in using new words in context.

#### Week 2:

#### **Day 1-3: Fluency and Conversation Practice**

Participants engaged in conversation practice, group discussions, and dialogues to improve their fluency in speaking English. Emphasis was placed on developing natural and expressive communication skills.

#### Day 4-6: Public Speaking and Presentation Skills

A workshop on public speaking was conducted to help participants overcome stage fright, organize their thoughts effectively, and deliver impactful speeches. Participants received feedback on their presentation skills and areas for improvement.

#### **Day 7: Review and Certificate Distribution**

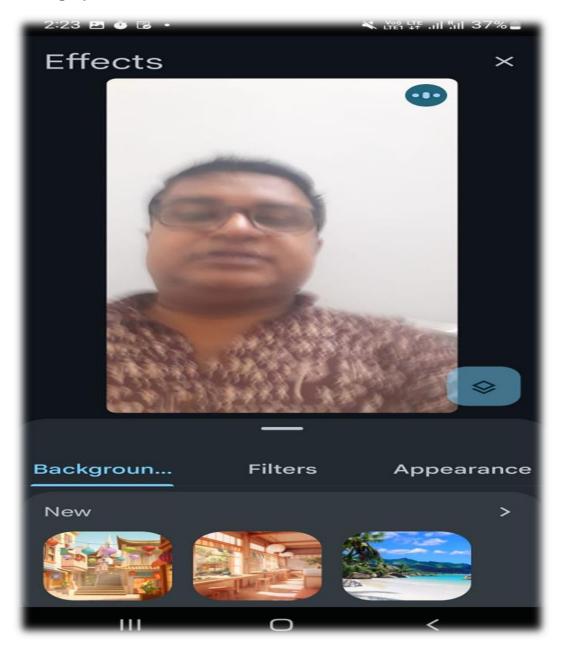
On the final day, a review session was held to assess participants' progress and provide feedback on their performance throughout the course. Certificates of completion were awarded to participants who successfully completed the two-week Certificate Course on Spoken English.

#### Outcome:

The two-week Certificate Course on Spoken English provided participants with a comprehensive training program to improve their spoken English skills and confidence in using the language effectively. Participants expressed satisfaction with the course content, interactive activities, and practical exercises that helped them enhance their pronunciation, vocabulary, grammar, fluency, and public speaking abilities. Overall, the course was successful in equipping participants with the necessary skills to communicate confidently in English and was well-received by all participants.

## Budget:3200/-

# Photographs:



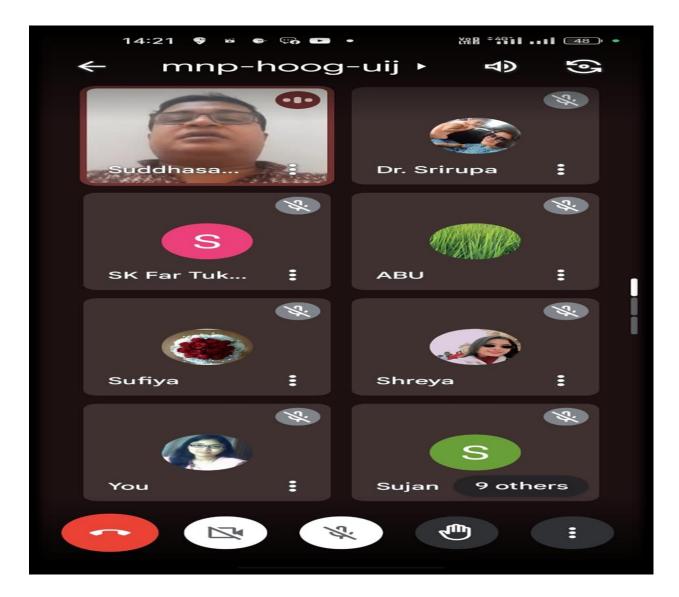
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THANK YOU

# CERTIFICATE

# ADD-ON COURSE ON SPOKEN ENGLISH

This is to certify that **Srabanti Das** had successfully completed the two weeks Spoken English Course(1st September, 2020 to 15th September, 2020) organized by the department of English in collaboration with IQAC, Hiralal Bhakat College, Nalhati, Birbhum with A grade.

reacher-in-Charge

Hiralal Bhakat College

Coordinator

Head

Coordinator IQAC Hiralal Bhakat College

Department of English Hiralal Bhakat College

Malattwabanerjee.

Signature of The Convenor

Coordinator, IQAC Hiralal Bhakat College Nalhati, Birbhum



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#### Signature of Principal/TIC

Teacher- in- Charge Hiralal Bhakat College Nalhati, Birbhum